

Electric Assistance Program Advisory Board
Meeting Minutes
January 26, 2018

Participants:

Amanda Noonan, New Hampshire Public Utilities Commission
Gary Cronin, New Hampshire Public Utilities Commission
Rorie Patterson, New Hampshire Public Utilities Commission
Celeste Lovett, New Hampshire Office of Strategic Initiatives
Tracy Desmarais, New Hampshire Office of Strategic Initiatives
D. Maurice Kreis, New Hampshire Office of Consumer Advocate
Pradip Chattopadhyay, New Hampshire Office of Consumer Advocate
Nicole Harris, Liberty Utilities
Lisa Sheehy, New Hampshire Electric Cooperative
Janice Johnson, Eversource
Allen Desbiens, Eversource
Susan Corson, Unitil
Stephen Tower, New Hampshire Legal Assistance
Raymond Burke, New Hampshire Legal Assistance
Jeanne Agri, Community Action Program
Shannon Nolin, Community Action Program
Karen Emis-Williams, Concord Human Services

Minutes: Unitil Energy Systems, Inc.

Agenda Items-January 26, 2018 Meeting

1) Approval of October 27, 2017 Meeting Minutes

- 1) The meeting began with a discussion of the draft minutes from the July 2017 meeting of the Electric Assistance Program (EAP) Advisory Board. The Board approved the minutes subject to minor corrections.
Clarification to a question about whether commission had the authority to require consolidated billing for customers enrolled in retail choice. The board agreed that consolidated billing was necessary to apply EAP discount.
Correction to spelling -Don Kreis and Karen Emis-Williams.
Correction to Name-Community Action Program not Partnership.
Due to the substantive changes, the minutes will be revised and recirculated.
Eversource requests that the EAP Utility Manual be modified to reflect that discount will not be applied to outdoor lights.
Amanda agreed to make the modification.

Systems Benefits Charge (SBC) and how it is applied (carry over from October meeting)
Utilities were asked to confirm whether they were assessing sbc on gross Kwh or net Kwh.
Utilities to provide by email so utility procedure manual can be updated and submitted once.

- 2) RFP for Software changes (update)- Celeste Lovett
Celeste advised that a group, including Shannon, meets once every two weeks to develop the business requirements for the new software. The scope of the RFP will include software for FAP, Weatherization and possibly EAP. She anticipates the RFP will be completed in April.
- 3) Discussion re: draft memo for EAP participants choosing competitive energy suppliers and how discount is applied. Amanda also made additions to the draft memo.
The memo was reviewed. A general discussion surrounding the concern that the all utilities must provide a realistic time frame for implementation and an actual cost for IT development of the program change ensued. It is requested that each utility to follow up with actual dates and costs. Additionally, the memo cites EAP enrollment of approximately 32,900 customers which was based on the 5 year average program enrollment but records reflect enrollment is declining. Shannon suggested using a 3 year average enrollment as there is no recent surge in EAP or Fuel applications. The three year average will be added and these numbers will be explained in memo. NHLA requested additional explanation that this change is projected to spend down surplus and is consistent with statute. Language will be added that costs incurred by utilities will be drawn from fund in Treasury. Further editorial changes to the memo should be completed by February 2, 2018. Another meeting will be scheduled for end of February to add cost estimates to the memo. Amanda will post the agenda and conference bridge number. The goal is to have the draft memo circulated and filed in final form with Commission prior to April meeting.
- 4) Electric Vehicle Charging – Qualify for EAP? Lisa Sheehy-
NHEC will separately meter electric vehicle charging stations, therefore, the discount will not be applied to secondary meters.
- 5) New business-
EAP was discussed as part of net metering docket. The board must keep abreast of the docket as it moves forward.