

**EAP Advisory Board**  
**April 27, 2018 meeting minutes**

**Participants:** Nicole Harris (Liberty), Tracy Desmarais (OSI), Ray Burke (NHLA), Amanda Noonan (NHPUC), Rorie Patterson (NHPUC), D. Maurice Kreis (OCA), Pradip Chattopadhyay (OCA), Gary Cronin (NHPUC), Lisa Sheehy (NHEC), Janice Johnson (Eversource), Sue Corson (Unitil), Karen Emis-Williams (Concord), Shannon Nolin (CAP)

**Minutes:** Community Action Program

**Discussion:**

Commission staff asked for edits or corrections to the meeting minutes from the January 26, 2018, February 23, 2018 and the March 30, 2018 meetings. Unitil reported that they had received some edits for the January 26<sup>th</sup> minutes and will incorporate them and re-circulate to the Board. No edits are needed for the February and March minutes and will move to final minutes.

Commission staff reported that the net metering docket is over and the rates have been established.

There was discussion regarding the EAP discount and electric vehicle metering. The EAP discount is provided for the residential usage and therefore vehicle metering is not an account that would receive the discount. It was decided that for clarity, language addressing this will be added to the EAP Utility Manual.

Commission staff had requested that utilities report on their pre and post September 1, 2017 methods of collecting the Systems Benefits Charge (SBC) as it applies to net metering. The utilities reported as follows:

	Pre 9/1/17	Post 9/1/17
Eversource	Net	Gross
Liberty	Net	Gross

Unitil

Net

Gross

All utilities reported that the EAP discount was, before September 1, 2017, and is applied to the net amount of a net metering participant's bill. NHEC does not have to comply with the Commission's net metering requirements. Commission staff discussed the need to update the EAP Utility Manual to incorporate the changes required by the Commission's order in DE 16-576 regarding the collection of the System Benefits Charge (SBC) and the application of the EAP discount in the calculation of customer charges.

The Office of Strategic Initiatives (OSI) reported that the RFP which is being developed for the Fuel and Weatherization Assistance programs, along with the EAP as a possible add on and is proceeding. The committee has established October 1, 2018 as a goal to release the RFP.

NHLA commented that they had been in attendance at a meeting with the Weatherization Program staff and there was concern that the shareholders be part of the process to determine what data will be collected and available through a new software system. OSI staff explained that the Weatherization Program Director is part of the RFP committee and that the shareholders are providing their requests to him.

Commission staff discussed the need to do an update to the average residential kWh usage study for EAP participants. This will help determine that the cap of 750 kWhs that EAP participants receive their discounts on is still a meaningful cap. Commission staff will circulate the last study done to all Board members. The group agreed that an updated study should be done.

Unitil staff presented the EAP brochure and the group discussed the language regarding retail choice in the brochure. The group decided it was best to update the income guidelines and wait for the next printing to address the retail choice issue after the Commission has ruled on Docket 18-057. The income guidelines are usually updated annually in January or February. A suggestion was made to have this item on the EAP Advisory Board's agenda every January.

Unitil staff will get the brochures updated and asked that the utilities and CAAs to send their order requests to them.

Commission staff asked whether there were any comments or discussion on the Annual EAP Audit conducted by NHPUC staff. No comments were provided on content but acknowledgement was made that the NHPUC staff do an excellent job preparing this audit.

Next meeting: July 27, 2018