EM&V Working Group Meeting  
February 6, 2018  
9:00 AM-11:00 AM

AGENDA

(1) Follow Up from Last Meeting  
  • Recommendations tracking spreadsheet—questions?

(2) Research Area Updates  
  • Residential  
    o ENERGY STAR Products – PA interviews scheduled for this week  
  • C&I  
  • Cross-Cutting (no studies currently)

(3) Topic Updates  
  • Strategic Evaluation Plan  
    o Updated timeline for RFP (see below) – moved back by 1 week  
    o Scoring weights  
    o Study-specific issues/questions?  
      ▪ HEA (w/ low-income NEIs)  
      ▪ HpwES  
      ▪ Small B/Muni/RGGI  
      ▪ Cross-cutting NEIs  
      ▪ EE Market Assessment

(4) Working Group updates  
  • Status of staff consultant RFP?  
  • B/C Working Group coordination – share RFP (specifically HEA and NEI studies)?

Tentative timeline for RFPs:

- Finalize mini-RFPs (scope of work) and compile other RFP materials (cover letter/instructions for bidders/selection criteria, budget spreadsheet for bidders’ proposed budget, T&Cs) – February 8
- RFP Release – February 12
- Questions from bidders - February 20
- Utility answers – February 27
- Proposals due – March 16 (3:00 pm EST)
- Contract awarded – April 6
- Draft work plan due – April 27