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December 22, 2017

To: All Interested Parties

From: Karen Cramton *dp*

Re: DE 15-302, Residential Renewable Electrical Generation Rebate Program
Revised Applications and Program Opening

Program Application Information

The Residential Renewable Electrical Generation Rebate Program (Program) applications (revised and dated January 2, 2018 in the footer) are now available for completion by new applicants. A 'Frequently Asked Questions' document and other materials are also available to provide additional clarifications regarding the application and lottery process. The application forms and all such other materials are available on the Public Utilities Commission webpage: <http://www.puc.state.nh.us/Sustainable%20Energy/RenewableEnergyRebates-SREG.html>

Applications may be downloaded and filled out now; however, per Commission Order No. 26, 075 (Order) the Program will not re-open until January 2, 2018. **No new applications will be accepted before that date** and applications submitted prior to that date may be returned.

Per the Order, revised applications will not be processed on a first-come, first serve basis. Instead, a public lottery will be conducted to determine application queue positions. Complete applications postmarked on or before February 1, 2018 will be accepted into the public lottery process. Applications postmarked after February 1, 2018 will not participate in the lottery but may receive a queue position on a first come, first served basis after all applications included in the lottery.

When applying to the Program opening January 2, 2018, please note the following requirements:

1. The Commission will accept only complete hard copy applications. Do not e-mail applications.
2. Applications require original, wet applicant signatures. Scanned or e-signatures will not be accepted.
3. Program applicants must submit the most current version of the Step 1 and/or Step 2 applications (dated January 2, 2018 in the footer); prior versions of Program application forms will not be accepted for new applicants.
4. If the applicant's system is already installed and interconnected, then only a Step 2 application is required to be submitted.

Please note that applicants with previously submitted and approved Step 1 applications are not a part of the lottery process. Those applicants should submit a “Step 2 Final Incentive Request for Step 1 Application Submitted Prior to July 1, 2017” application after their system is installed. Those applications will continue to be processed in the order they are received.

Application Receipt Notification

Upon receipt of the application, applicant information will be logged into the lottery database and PUC staff will confirm receipt via an e-mail sent to the applicant and the installer; please submit valid applicant and installer contact information in order to receive e-mail confirmation notices. If a notification is not received from PUC staff within one week following submission, please contact Azanna Wishart (Azanna.Wishart@puc.nh.gov).