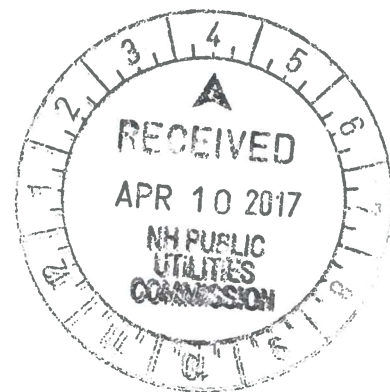




April 10, 2017

Debra Howland, Executive Director and Secretary
 New Hampshire Public Utilities Commission
 21 S. Fruit St, Suite 10
 Concord, N.H. 03301-2429



**Re: Low Income Electric Assistance Program
 Monthly Reporting Requirements
 Unitil Energy Systems, Inc.
DE 16-777**

Dear Director Howland:

Unitil Energy Systems, Inc. ("Unitil") hereby files with the Commission one copy (1) of its monthly EAP report for the month of March 2017. In addition, Unitil is filing this report electronically in accordance with the Commission's Electronic Report Filing program.

The monthly report contains three attachments:

Attachment A – Provides the System Benefits Charge Reconciliation Report for the monthly reporting period showing the amount of funds owed to or from Unitil. Unitil has a balance owed to the State of NH in the amount of \$37,197.89;

Attachment B – Provides the number of active participants enrolled in the program;

Attachment C – Provides the residential aging report and the program participant aging report.

This filing also includes a cumulative report of the actual Program Year EAP administrative costs through the quarter ending March 31, 2017.

Unitil continues to recover its program administrative costs on an ongoing basis. The reporting requirements with the Program Administrator, the Community Action Agency, and Consumer Advocate are being fulfilled by electronic communication.

Thank you for your attention to this matter.

Very truly yours,

Karen M. Asbury, Director of Regulatory Services

Enclosures: Unitil EAP Monthly Report – March 2017

Unitil Energy Systems, Inc.
EAP Monthly Report

For the month of March 2017

**Unitil Energy Systems, Inc.
Attachment A**

**Electric Assistance Program
System Benefits Charge Reconciliation Report**

		March 2017	
Retail Delivery KWHs		94,719,898	
Call-In Sales		-	
Company Sales (if not already excluded)		-	
Adjusted Retail Delivery KWHs		94,719,898	
SBC Low Income EAP Rate		\$ 0.0015	(1)
SBC Low Income EAP Billed Amount		\$ 142,098.59	
Interest on Reserve (effective May 21, 2004)		\$ 53.20	(2)
10% Reserve (discontinued October 1, 2003)		\$ -	
Transfer of Utility Held Reserves to State Treasury		\$ -	
Net SBC Low Income EAP Funding		\$ 142,151.79	
EAP Costs			
Discounts Applied to Customers' Bills	\$ 89,280.37		
Payments to Community Action Programs	\$ 15,673.53		
Pre-Program Arrears Retirement	\$ -		
Incremental Administrative Costs	\$ -		
Neighbor Helping Neighbor Allocation	\$ -		
Cost of Continuance of Interim Program:			
Interim Participant Credits		-	
Total EAP Costs		\$ 104,953.90	
SBC Low Income EAP Balance		\$ 37,197.89	
Program to Date 10% Reserve Balance		\$ 57,322.59	
Cumulative Transfers from Energy Efficiency Program Revenues		\$ -	

(1) Effective July 1, 2011, the low-income portion of the SBC is \$0.00150 per kWh.

(2) The three-month LIBOR interest rate for March 2017 is 1.09278%. Interest for the month of March 2017 is calculated as follows:
 $0.0109278 * (31/365) = 0.00092811$; $0.00092811 * \text{the average reserve balance for March 2017 of } \$57,322.59 = \$53.20$.

Unitil Energy Systems, Inc.

EAP Monthly Report

For the month of March 2017

Attachment B

<u>Participants</u>	<u>Active Participants</u>	<u>Discounts (1) \$/Tier</u>
Number of active participants enrolled in the program		
Tier 1 - N/A	0	\$0.00
Tier 2 - 9% Discount	785	\$4,952.22
Tier 3 - 23% Discount	554	\$9,382.08
Tier 4 - 37% Discount	561	\$15,792.27
Tier 5 - 53% Discount	581	\$24,491.81
Tier 6 - 77% Discount	<u>501</u>	<u>\$34,661.99</u>
Total	2,982	\$89,280.37

(1) Additional data included per OCA request.

Unitil Energy Systems, Inc.
EAP Monthly Report

For the month of March 2017

Attachment C

Aging Report(1)

	Residential			
	EAP		Non-EAP	
Average Bill (Current Month)	\$	78.28	\$	101.76
Average Bill Past Due Amount	\$	91.78	\$	120.44
Total Accounts Receivable(2)(3)	\$	876,005.50	\$	8,299,540.81
Number of Accounts(2)		9,911		82,453
Percent Past Due	76.20%	7,552	34.21%	28,210
% Past Due 30 days	16.62%	1,255	36.13%	10,193
% Past Due 60 days	12.33%	931	19.62%	5,535
% Past Due 90 days	71.05%	5,366	44.25%	12,482

(1) The format of this report has been changed as requested by Commission Staff.

(2) Statistics based on unadjusted accounts.

(3) Reports prior to January 2005 included only delivery charges. Starting with January 2005, the reports include delivery and supply charges.

**Unitil Energy Systems
NH-LIEAP Supporting Documentation
March-17**

Class	Billed kWh (b)	LI-EAP \$ Calculated [(b) * \$0.0015]	CIS LI-EAP Revenue Reported	Variance
D Total	39,758,378.00	\$ 59,637.56	\$ 59,651.66	\$ (14.10)
G1 Total	27,034,181.79	40,551.27	40,551.26	0.01
G2 Total	27,277,571.99	40,916.37	40,918.66	(2.29)
OL Total	649,766.22	974.65	977.01	(2.36)
LI-EAP kWh Billed	94,719,898.00	142,079.85	142,098.59	\$ (18.74)
¹ Pre LI-EAP Adjustment	0.00			
Net kWh Billed	94,719,898.00			

Unitil Energy Systems, Inc.
Incremental Administrative Costs Quarterly Report

<u>Administrative Costs - UES PY 2016 - 2017</u>	Q1 October 1, 2016 through December 31, 2016	Q2 January 1, 2017 through March 31, 2017	Total Costs
Information Technology	\$ -	\$ -	\$ -
Program Administration	\$ -	\$ -	\$ -
Brochures	\$ 72.60	\$ -	\$ 72.60
Training	\$ -	\$ -	\$ -
Legal	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total EAP Administrative Costs	\$ 72.60	\$ -	\$ 72.60
 SBC Revenues Collected (including Interest on Reserve)			 \$ 854,808.47