

DM 02-004

ATTESTATION OF COMMISSION SIGNATURES AND RECORDS

**Order Authorizing Commission Personnel to
Attest Commission Signatures and Records**

O R D E R N O. 23,897

January 11, 2002

One of the duties of the Executive Director and Secretary (Executive Director) of the New Hampshire Public Utilities Commission (Commission) is to attest the signatures of the Commissioners and of Commission records as being true copies. To expedite the attestation process when the Executive Director is unavailable, and to permit the Commission staff who copy orders that require petitioners to publish (generally orders of notice and Nisi orders) to attest that they are sending the petitioner a true copy of the order in the Commission files, the Commission has in the past authorized certain Commission positions to assist the Executive Director in the attestation of Commission signatures and records. See Order No. 21,421 in DE 94-267 (November 8, 1994). Since the issuance of that order, there have been a number of organizational and personnel changes that make it necessary to revise the list of personnel with authority to assist the Executive Director with those responsibilities listed above. Accordingly, we designate the positions set forth below as having authority to execute documents in the absence of the Executive Director.

Based on the foregoing, it is hereby

ORDERED, that the Administrative Assistant II and the Administrative Assistant I in the office of the Commissioners, the Administrator III and Legal Assistant in the office of the Executive Director, and the General Counsel are hereby authorized to assist the Executive Director and Secretary as assistant secretaries to attest Commission signatures and to attest Commission records as being true copies.

By order of the Public Utilities Commission of New Hampshire this eleventh day of January, 2002.

Thomas B. Getz
Chairman

Susan S. Geiger
Commissioner

Nancy Brockway
Commissioner

Attested by:

Debra A. Howland
Executive Director & Secretary